MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LUFKIN, TEXAS HELD ON THE 6TH DAY OF OCTOBER, 2020

On the 6th day of October, 2020 the City Council of the City of Lufkin, Texas convened in a Regular Meeting in the Council Chambers of City Hall with the following members, thereof to wit:

Bob F. Brown	Mayor
Mark Hicks	Mayor Pro Tem
Guessippina Bonner	Councilmember, Ward No. 1
Robert Shankle	Councilmember, Ward No. 2
Lynn Torres	Councilmember, Ward No. 3
Rocky Thigpen	Councilmember, Ward No. 5
Sarah Murray	Councilmember, Ward No. 6
Bruce Green	Interim City Manager
Erika Neill	Acting City Attorney
Jason Arnold	Assistant City Manager
Kara Andrepont	City Secretary
Rodney Ivy	Human Resource Director
Gerald Williamson	Public Safety Director
David Thomas	Police Chief
Jesse Moody	Fire Chief
Ryan Watson	Assistant Fire Chief
Belinda Melancon	Finance Director
Kevin Gee	Engineering Services Director
Scott Rayburn	Planning Director
Brant Lee	Convention Services Director
Albert Duffield	Water & Sewer Director
Jarod Murphy	Assistant Director Water & Sewer
Kent Havard	Solid Waste Director
Gordon Henley	Ellen Trout Zoo Director
Bob Samford	Economic Development Director

being present when the following business was transacted.

INVOCATION – The meeting was opened with prayer by Mayor, Bob F. Brown.

PUBLIC COMMENT – Mayor Brown opened the meeting for Public Comment on any posted agenda item at 5:01 p.m. There being no one who wished to speak, Mayor Brown closed the Public Comment portion of the meeting.

1. **MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD SEPTEMBER 15TH, 2020 – APPROVED.**

Councilmember Lynn Torres moved to approve the minutes of the meetings as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

2. **PUBLIC HEARING AND FIRST READING OF AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF LUFKIN, TEXAS CHANGING THE ZONING TO "LOCAL BUSINESS" ON PROPERTY ADDRESSED AS 719 WEST FRANK AVENUE – APPROVED.**

Interim City Manager Green stated the applicant, Max Alamo on behalf of Gabriel Maximo Alamo, had requested a zone change from "Residential Medium" to "Local Business" for 719 West Frank Avenue. Interim City Manager Green furthered the property was currently occupied by a residential home and the purpose of the zone change was to build and operate an insurance agency. Interim City Manager Green highlighted the location of the property on corresponding maps and provided information on the current zoning of neighboring properties. Interim City Manager Green stated the request had been unanimously approved by the Planning and Zoning Commission on September 21, 2020. Interim City Manager Green concluded Staff recommended City Council conduct a Public Hearing and consider on First Reading an

Ordinance changing the zoning to "Local Business" on property addressed as 719 West Frank Avenue.

Mayor Brown opened the Public Hearing at 5:03 p.m. There being no one who wished to speak, Mayor Brown closed the Public Hearing and requested comments from the Council.

Councilmember Lynn Torres moved to approve the Ordinance as presented. Councilmember Rocky Thigpen seconded the motion and a unanimous vote to approve was recorded.

3. **ACCEPTANCE OF A GRANT IN THE AMOUNT OF $8,000 FROM THE KOCH COMMUNITY FUND (GEORGIA PACIFIC) FOR THE LUFKIN FIRE DEPARTMENT AND FIRST READING OF AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2020-2021 OPERATING BUDGET (BUDGET AMENDMENT NO. 1) APPROPRIATING FUNDING – APPROVED**

Interim City Manager Green stated the Lufkin Fire Department had received grant funding in the amount of $8,000 from the Koch Companies Community Fund (Georgia Pacific) and the funding would be used to purchase equipment for the Department. Interim City Manager Green concluded Staff recommended City Council accept the grant funding in the amount of $8,000 and approve the First Reading of an Ordinance authorizing Budget Amendment No. 1 appropriating the same.

Councilmember Rocky Thigpen moved to accept the grant and approve the Ordinance as presented. Councilmember Guessippina Bonner seconded the motion and a unanimous vote to approve was recorded.

4. **FIRST READING OF AN ORDINANCE AMENDING ORDINANCE NO. 4776 OF THE CITY OF LUFKIN REQUIRING OCCUPANCY DOCUMENTATION FROM HOTELS/MOTELS IN ESTABLISHING APPLICABLE COMMERCIAL WATER – APPROVED.**

Interim City Manager Green stated City Council had approved an Ordinance during the meeting of May 5, 2020, modifying the way that hotels and motels were charged for sewer usage. Interim City Manager Green furthered this Ordinance applied the same modifications to water usage. Interim City Manager Green highlighted the modification that was being made to the Ordinance. Interim City Manager Green concluded Staff recommended City Council approve the First Reading of an Ordinance amending Ordinance No. 4776 providing City Staff with the authority to adjust bills for hotels/motels based on occupancy.

Councilmember Guessippina Bonner asked that the Ordinance allow for the reporting to be done by the hotel/motels on a quarterly basis.

Councilmember Guessippina Bonner moved to approve the Ordinance with the addition of the quarterly reporting. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

5. **RESOLUTION OF THE CITY OF LUFKIN AUTHORIZING AN AGREEMENT WITH THE STATE OF TEXAS FOR TEMPORARY CLOSURE OF STATE HIGHWAYS FOR A MUSICAL EVENT IN DOWNTOWN LUFKIN – APPROVED.**

Interim City Manager Green stated due to the impact of COVID-19, the Pines Presents Series concert "The Quebe Sisters" had been moved outdoors in order to comply with social distancing and health safety regulations. Interim City Manager Green furthered this would result in the need to close First Street downtown to accommodate the performance. Interim City Manager Green stated the Resolution authorizes the City to enter into an agreement with the Texas Department of Transportation for the temporary closure of Business Highway 59 South (First Street) during the event to be held between the hours of 12:00 p.m. and 10:00 p.m. on October 10, 2020. Interim City Manager Green concluded Staff recommended City Council approve the Resolution authorizing an agreement with the State of Texas for temporary closure of State Highways for a musical event in downtown Lufkin.

Councilmember Guessippina Bonner moved to approve the Resolution as presented. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

6. **APPROVAL OF AN ADDENDUM TO THE ECONOMIC DEVELOPMENT PROGRAM AGREEMENT WITH ANGELINA MANUFACTURING, LLC – APPROVED.**

Interim City Manager Green stated the Lufkin Economic Development Board had voted unanimously on September 17th to extend the hiring requirement date needed to fulfill the Angelina Manufacturing, LLC. Economic Development Program Agreement dated October 18, 2018. Interim City Manager Green furthered the capital investment threshold had been met but due to the COVID-19 pandemic, the company had not been able to meet the requirement of 25 additional full-time employees. Interim City Manager Green stated the Economic Development Board had approved the extension of the time limit for Angelina Manufacturing to meet the hiring requirements by one calendar year. Interim City Manager Green furthered the proposed expiration had been extended to December 31, 2021. Interim City Manger Green concluded Staff recommended City Council consider approval of the addendum to the agreement with Angelina Manufacturing extending the time limit to meet the required number of full-time employees.

Councilmember Mark Hicks moved to approve the addendum to the agreement as presented. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

7. **FUNDING FOR A DOWNTOWN LUFKIN ECONOMIC DEVELOPMENT AND PUBLIC REALM VISION SCOPE WITH THE FIRM OF ASAKURA ROBINSON IN THE AMOUNT OF $49,612 – APPROVED.**

Interim City Manager Green stated the Lufkin Economic Development Board had voted unanimously on September 17, 2020, to fund a Downtown Lufkin Economic Development and Public Realm Vision scope with the firm of Asakura Robinson. Interim City Manager Green furthered the project would consist of 3 phases with a cost of $49,612. Interim City Manager Green concluded Staff recommended City Council approve to funding of a Downtown Lufkin Economic Development and Public Realm Vision scope with the firm of Asakura Robinson.

Councilmember Robert Shankle moved approve the funding as presented. Councilmember Lynn Torres seconded the motion and a unanimous vote to approve was recorded.

8. **PURCHASE OF A COMMERCIAL REFUSE TRUCK IN THE AMOUNT OF $292,198 FROM PERFORMANCE TRUCK AND HEIL OF TEXAS FOR THE SOLID WASTE TRUCK – APPROVED.**

Interim City Manager Green stated the purchase of a new commercial refuse truck for the Solid Waste Department had been budgeted in the Fiscal Year 2020 – 2021 Amortization Fund. Interim City Manager Green furthered pricing had been secured from Performance Trucking of Lufkin for a 2021 Mack Terrapro 64R and Heil of Texas for a 28 cubic yard Front Load Collection Body in the amount of $292, 198. Interim City Manager Green concluded City Council approve the purchase of a 2021 Mack Terrapro 64R with a 28 cubic yard Heil Front Load Collection Body in the amount of $292,198.

Councilmember Robert Shankle moved to approve the purchase as presented. Councilmember Lynn Torres seconded the motion and a unanimous vote to approve was recorded.

9. **PURCHASE OF TWO (2) MINI EXCAVATORS IN THE AMOUNT OF $137,367.62 FROM MUSTAND CAT AND DOGGETT MACHINERY OF LUFKIN FOR THE WATER AND SEWER UTILITIES DEPARTMENT – APPROVED.**

Interim City Manager Green stated the purchase of two (2) mini excavators for the Water and Sewer Utilities Department was included in the Fiscal Year 2020-2021 Amortization Fund.

Interim City Manager Green furthered Vermeer of Texas-Louisiana was the low bidder; however, Staff believed the best value to the City of Lufkin was with the second lowest bidder as Staff was not familiar with the brand of mini excavator offered by Vermeer. Interim City Manager Green concluded Staff recommended City Council approve the purchase of a 2020 307.5 CAT Mini Excavator in the amount of $80,467.62 from Mustang CAT of Lufkin and a John Deere 50G Mini Excavator in the amount of $56,900 from Doggett Machinery Services of Lufkin.

Councilmember Robert Shankle moved to approve the purchase as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

10. **PURCHASE OF A 2020 HYDRO VACUUM TRUCK IN THE AMOUNT OF $67,775.95 FROM DITCH WITCH OF EAST TEXAS – APPROVED.**

Interim City Manager Green stated the purchase of a new Hydro Vacuum Truck for the Water and Sewer Utilities Department had been budgeted in the Fiscal Year 2020-2021 Amortization Fund. Interim City Manager Green furthered pricing had been secured from Ditch Witch of East Texas for a 2020 Ditch Witch HX50 in the amount of $67,775.95. Interim City Manager Green concluded Staff recommended City Council approve the purchase of a 2020 Ditch Witch HX50 in the amount of $67,775.95 from Ditch Witch of East Texas.

Councilmember Mark Hicks moved to approve the purchase as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

11. **PURCHASE OF A 2021 FORD F350 TRUCK WITH UTILITY BED IN THE AMOUNT OF $57,177 FROM AL MEYER FORD AND GENERAL TRUCK – APPROVED**

Interim City Manager Green stated the purchase of a new ¾ ton pickup with a utility bed for the Water and Sewer Utilities Department had been budgeted in the Fiscal Year 2020-2021 Amortization Fund. Interim City Manager Green furthered pricing had been secured from Al Meyer Ford for the ¾ ton cab and chassis and from General Truck and Body for the utility bed. Interim City Manager Green stated the total price for the purchase of the cab, chassis and utility bed was $57,177. Interim City Manager Green concluded Staff recommended city Council approve the purchase of a 2021 Ford F350 Crew Cab truck without a bed from Al Meyer Ford for $44,657 and an 8' Knapheide utility bed from General Truck and Body for $12,520 for a total of $57,177.

Councilmember Robert Shankle moved to approve the purchase as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

12. **EXECUTIVE SESSION**

Mayor Bob Brown recessed the Regular Session at 5:22 p.m.

Mayor Bob Brown reconvened the Regular Session at 5:28 p.m.

13. **APPOINTMENT OF CITY MANAGER – APPROVED**

Councilmember Lynn Torres moved that City Council adopt a Resolution removing the interim designation and appointing Bruce Green as the City Manager and authorizing the Mayor to enter into an agreement with the City Manager on behalf of the Council. Councilmember Guessippina Bonner seconded the motion and a unanimous vote to approve was recorded.

There being no further business, Mayor Bob Brown adjourned the meeting at 5:30 p.m.

Bob F. Brown, Mayor

ATTEST:

Kara Andrepont, City Secretary